



Educational Project ACTION PLAN 2024 -2028

Within the context of results-based management, the educational institution has developed an educational project that includes challenges, orientations, objectives, indicators and targets. It shares this project with the education community and the population. Once this has been done, the educational institution can devise an action plan.

As part of this action plan, the educational institution determines, for each action selected, the target groups, person(s) in charge, terms and conditions of implementation, the resources that will be devoted to it and the means of evaluation. The action plan makes it possible to monitor the implementation of the various actions and provides stakeholders with an opportunity to work together toward a common goal.

This tool is intended to support the school or centre team in developing its action plan.

It should be noted that if a means toward the achievement of an action does not yield the desired results, the principal or director of the school or centre can, with the agreement of the teaching team and while the action is still under way, make any changes it deems necessary, together with its school team.

Reminder: As stipulated in section 96.13 of the *Education Act*, the principal shall regularly inform the governing board of the proposals it approves under sections 96.15 and 110.12.

McCAIG'S EDUCATIONAL PROJECT ACTION PLAN 2024-2028										CSP	
Orientation 1	Support and increase the success of diverse learners (which includes at-risk students) academically, socially and emotionally.									Orientation or objective	SWLSB Orientation 1 Support and increase the success of diverse learners and at-risk students academically, socially and emotionally.
Objective 1	INDICATOR(S)	Initial Indicator	Reference Year	Target 2023-24	Target 2024-25	Target 2025-26	Target 2026-27	Target 2027-2028		Indicators and targets	2024
1.1	Increase proficiency in ELA Competency 2 (reads and listens to spoken, written and media texts) at all levels.	MEQ Grade 6 end-of-year ELA reading response exam	Decrease the number of students at or below 69% on MEQ exam from 26%...	June 2023	26%	24%	22%	21%	Decrease the number of students at or below 69% on MEQ exam from 26% (i.e., 22 at-risk students out of 86) to 20% (approximately 17 at-risk students) by June 2028.		
1.2	Increase proficiency in FSL Competency 2 (understands oral and written texts in French) at all levels	Grade 6 end-of-year FSL exam	Decrease the number of students at or below 69% on Grade 6 end-of-year FSL exam from 24%...	June 2023	24%	23%	22%	21%	Decrease the number of students at or below 69% on Grade 6 end-of-year FSL exam from 24% (i.e., 21 at-risk students out of 86) to 20% (approximately 17 at-risk students) by June 2028.		
1.3	Increase proficiency in Math Competency 1 (solves a situational problem) at all levels.	Increase proficiency in MEQ Grade 6 end-of-year Math Competency 1 (solves a situational problem) at all levels.	Decrease the number of students at or below 69% on Grade 6 end-of-year Math situational problem exam from 48%	June 2023	48%	44%	40%	36%	Decrease the number of students at or below 69% on Grade 6 end-of-year Math situational problem exam from 48% (i.e., 41 at-risk students out of 86) to 35% (approximately 30 at-risk students) by June 2028.		
IMPLEMENTATION OF THE EDUCATIONAL PROJECT – ACTION PLAN 2024-2025											



Orientation 1 Support and increase the success of diverse learners (which includes at-risk students) academically, socially and emotionally.

ACTION	Students Targeted	Person in Charge	Implementation of the Action			Human	Resources		Financial	Means of Evaluation	Follow-up Mechanism* (Dates or steps)
			Duration	Frequency	Place		Material				
Action no. 1 UFLI Phase 1	All Cycle 1 students	ELA teachers in Cycle 1	2023-24 School Year 2024-25 School Year	Daily	ELA Classroom	Resource and ELA Teachers	Teacher manuals and materials (cookie sheets and letters)	Measure funds for materials, equipment, licenses and teacher release	DIBELS RAZ	*** Graduating Cohort of 2023-2024 did not benefit from the UFLI program. Cycle 1 teachers are continuing to implement UFLI IN PROGRESS	
Action no. 2 DIBELS Assessment Tool	All Students in Gr. 1-6	Resource team and ELA Teachers	2022-23 School Year 2023-34 School Year	3x per year	ELA Classroom	Resource and ELA Teachers			Continuing to use DIBELS as an assessment tool IN PROGRESS		
Action no. 3 Cross-linguistic Instruction	All Students in Gr. 1-6	FSL and ELA Teachers	2023-24 School Year 2024-25 School Year	Weekly	ELA and FSL Classroom	FSL and ELA teachers	Books purchased with common themes		Grade 6 end-of-year FSL exam MEQ Grade 6 end-of-year ELA reading response exam	Continuing to provide cross-linguistic instruction in grades 1-6 IN PROGRESS	
Action no. 4 UFLI Phase 2	In all grade 3 Classrooms	ELA teachers in Cycle 2	2024-25 School Year	Daily	ELA Classroom	Resource and ELA Teachers	Teacher manuals and materials (cookie sheets and letters)		Grade 6 end-of-year FSL exam MEQ Grade 6 end-of-year ELA reading response exam	Grade 3 teachers begun implementing UFLI IN PROGRESS	
Action no. 5 Teacher Training	Students in Grades 3-6	Principal	2023-24 School Year 2024-25 School Year	As needed	School or SWLSB Head Office	PSD Consultants and Isabelle Lortie	Laptops, software			Teachers receive training in assistive technology as needed. IN PROGRESS	

* ✓ ACHIEVED IN PROGRESS TO MONITOR NOT APPLICABLE NOT STARTED



McCAIG'S EDUCATIONAL PROJECT_ACTION PLAN 2024-2028										CSP	
Orientation 2	Increase students' bilingual proficiency									Orientation or objective	SWLSB Orientation 3 Ensure all students possess strong bilingual competency and proficient French skills by the time they graduate, enabling them to thrive in Quebec.
Objective 1	Increase students' overall competency in FSL enabling them to thrive in Quebec	INDICATOR(S)	Initial indicator	Reference Year	Target 2023-24	Target 2024-25	Target 2025-26	Target 2026-27	Target 2027-2028	Indicators and targets	2024
		Grade 6 end-of-year FSL exam (reading comprehension, writing and speaking)	Grade 6 end-of-year FSL exam (reading comprehension, writing and speaking)	June 2023	24%	23%	22%	21%	Decrease the number of students at or below 69% on Grade 6 end-of-year FSL exam in reading comprehension from 24% (i.e., 21 at-risk students out of 86) to 20% (approximately 17 at-risk students) by June 2028.		
		Grade 6 end-of-year FSL exam (writing)		June 2023	27%	26%	24%	23%	Decrease the number of students at or below 69% on Grade 6 end-of-year FSL exam in writing from 27% (i.e., 23 at-risk students out of 84) to 22% (approximately 18 at-risk students) by June 2028.		
		Grade 6 end-of-year FSL exam (speaking)		June 2023	17%	16%	14%	13%	Decrease the number of students at or below 69% on Grade 6 end-of-year FSL exam in speaking from 17% (i.e., 15 at-risk students out of 84) to 12% (approximately 10 at-risk students) by June 2028.		
IMPLEMENTATION OF THE EDUCATIONAL PROJECT – ACTION PLAN 2024-2025											



Orientation 2	Increase students' bilingual proficiency
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ACTION	Students Targeted	Person in Charge	Implementation of the Action			Human	Resources Material	Financial	Means of Evaluation	Follow-up mechanism* (Dates or steps)
			Duration	Frequency	Place					
Action no. 1 Grade 5 teachers visited a school to see cross-linguistic instruction in action	Grade 5 students	Grade 5 ELA and FSL teachers and Cycle 3 Resource teacher	2022-23 School Year	1 visit Several days of release for planning	School in the LBPSB	Grade 5 teachers, Cycle 3 resource teacher, FSL consultant, Spec Ed Consultant	Instructional materials purchased	Grant and measure funds for release of teachers to visit the school and work collaboratively		Teachers visited Evergreen Elementary School from the LBPSB or a full day ✓ ACHIEVED
Action no. 2 Cross-linguistic Instruction	All Students in Gr. 1-6	FSL and ELA Teachers overseen by school principal	2023-24 School Year 2024-25 School Year	Weekly Weekly	ELA & FSL Grade 5 Classrooms ELA & FSL classrooms in grades 1-6	FSL and ELA teachers	English and French books purchased with common themes	Measure funds	Grade 6 end-of-year FSL exam MEQ Grade 6 end-of-year ELA reading response exam	Continuing to provide cross-linguistic instruction in grades 1-6 ↑ IN PROGRESS
Action no. 3 Professional Development for ELA and FSL Teachers	All Students in Gr. 1-6	FSL and ELA Teachers overseen by school principal	2023-24 School Year 2024-25 School Year	As needed by Teachers	SWLSB Head Office	FSL and ELA Teachers and PSD Consultants	Instructional materials purchased	Grant and measure funds for release of teachers		Teachers receive/attend PD sessions as needed. ↑ IN PROGRESS
Action no. 4 Increase Resource Support: Two positions of 50% increased to 90% and 70% partially through the year.	All Students in Gr. 1-6	Overseen by resource team and the school principal	2022-23 School Year	Full school year	School level	Resource Team and PSD Consultants	Instructional materials purchased	Measure funds for salaries	Grade 6 end-of-year FSL exam MEQ Grade 6 end-of-year ELA reading response exam	Resource teachers were hired for the 2022-2023 school year. ✓ ACHIEVED
Action no. 4 Increase Resource Support: Two Positions of 50%	All Students in Gr. 1-6	Overseen by resource team and the school principal	2023-24 School Year	Full school year	School level	Resource Team and PSD Consultants	Instructional materials purchased	Measure funds for salaries	Grade 6 end-of-year FSL exam MEQ Grade 6 end-of-year ELA reading response exam	Resource teachers were hired for the 2023-2024 school year. ✓ ACHIEVED
Action no. 5 Increase Resource Support: Two positions one 60% ELA and one 40% FSL	All Students in Gr. 1-6 in ELA and Grades 4, 5, and 6 in FSL	Overseen by resource team and the school principal	2024-25 School Year	Full school year	School level	Resource Team and PSD Consultants	Instructional materials purchased	Measure funds for salaries	Grade 6 end-of-year FSL exam MEQ Grade 6 end-of-year ELA reading response exam	Resource teachers are presently fulfilling their contract for the 2024-2025 school year. ↑ IN PROGRESS

* ✓ ACHIEVED ↑ IN PROGRESS ⚠ TO MONITOR ✪ NOT APPLICABLE ✕ NOT STARTED



Mc CAIG'S EDUCATIONAL PROJECT_ ACTION PLAN 2024-2028										CSP	
Orientation 3	Increase the number of students who feel safe at school and have a positive sense of belonging									Orientation or objective	SWLSB Orientation 1 Support and increase the success of diverse learners and at-risk students academically, socially and emotionally.
Objective 1		INDICATOR(S)	Initial indicator	Reference Year	Target 2023-24	Target 2024-25	Target 2025-26	Target 2026-27	Target 2027-28	Indicators and targets	2024
1.1	To decrease the number of incidents where students are victims of bullying and exclusion.	OurSchool Survey administered to Grades 4, 5 and 6 students in the Autumn and Spring of each academic year.	Our School Survey	June 2023	28%	26%	24%	22%	Decrease the percentage of students who report being victims of bullying and exclusion on the OurSchool Survey results from 28% (i.e., approx. 69 students out of 249) to 20% (approximately 49 students) by June 2028.		
1.2	To increase the number of students who have received explicit instruction in strategies to better manage their emotional states (i.e., anxiety, boredom, frustration, anger) thereby reducing internalized (i.e., anxiety and externalized (i.e., physical and/or verbal aggression) behaviours.	Number of students who participate in class wide or pull out social emotional learning (SEL) lessons.	Number of classes who have received explicit instruction	June 2023	7 classes	13 classes	19 classes	25 classes	Increase the number of classes that have received explicit instructions in strategies from 7 classes to 28 classes by June 2028.		
IMPLEMENTATION OF THE EDUCATIONAL PROJECT – ACTION PLAN 2024-2025											



Orientation 3 **Increase the number of students who feel safe at school and have a positive sense of belonging.**

ACTION	Students Targeted	Person in Charge	Implementation of the Action			Human	Resources Material	Financial	Means of Evaluation	Follow-up Mechanism* (Dates or steps)
			Duration	Frequency	Place					
Action no. 1 OurSchool Survey	Students in Grades 4-6	Ms. Miscio and Ms. Korb	40-60 minutes	2X per year	Computer Lab	Teachers in grades 4-6 and administrators	The survey		OurSchool Survey reports ABAV Plan	So far, we conducted the Autumn survey. We have yet to administer the Spring 2025 survey. ↑ IN PROGRESS
Action no. 2 Recess and Lunch Social Groups	All students who struggle with social interactions	Special Education Technician overseen by school administrators	40-60 minutes	3X per week	Sensory Room at lunch	Spec Ed Tech	The purchase of a Social Skills program and materials	Measure funds	Data collection from OIM entries	The social skills program was purchased and the implementation will begin in Term 2. ↑ IN PROGRESS
Action no. 3 OIM training for the Spec. Ed technician and Daycare technicians	All students flagged	Principal	2 hours	Once	SWLSB Head Office	Spec Ed Tech Daycare Tech		Measure funds for release of employees	Data collection from OIM entries	Spec Ed Tech and daycare tech received training in OIM in October 2024. ✓ ACHIEVED
Action no. 4 Hiring of a 25 hour Special Education Technician.	All students flagged	Principal	25 hours/ week	Daily	In classrooms, hallways and school yard	Spec Ed Tech	Educational materials and sensory tools and equipment	Measure funds for salary and for materials purchased	Data collection and interventions from OIM entries	Spec Ed Tech was hired and is in the process of fulfilling her contract. ↑ IN PROGRESS
Action no. 5 Offering ECA activities During recess, lunch and afterschool	All students	Teachers overseen by school principal	Throughout the year	1-2 times per week		All teachers	Equipment	Measure funds	Number of ECAs offered and maintained	ECA activities are taking place. They begin in September of each academic year. ↑ IN PROGRESS
Action no. 6 Planning fieldtrips and activities (setting traditions)	All students	Teachers overseen by school principal	Throughout the year	2X per month	At school or out of school	All teachers	Rental of busses, activity fees and materials	School and measure funds as well as parent contributions	Number of fieldtrips and major activities planned and experienced	Fieldtrips and activities are being planned. Some have already been experienced in September, October and November of 2024. ↑ IN PROGRESS
Action no. 7 Implementing a bus safety program (students are given explicit instruction on bus safety)	All students	Principal	One full day during Term 1	Once per year with reinforcements throughout the year	At school and on the school bus	All teachers, bus driver & transportation department	Rental of a bus educational videos and books/activities	School and measure funds	Number of classes receiving explicit instruction on bus safety	T. Miscio has contacted bus driver and are scheduled to meet the week of November 18 to develop a plan. X NOT STARTED

✓ ACHIEVED ↑ IN PROGRESS ⚠ TO MONITOR ✨ NOT APPLICABLE X NOT STARTED